

# TRAVEL AND HOSPITALITY DISCLOSURES

February 27, 2020



**Marine Atlantic**  
**Marine Atlantique**

## Travel and Hospitality Disclosures

The Government of Canada has implemented a series of measures to strengthen public sector management by enhancing transparency and oversight of public resources in the federal government.

As a federal Crown corporation, and in the spirit of these measures to promote openness, transparency and accountability, Marine Atlantic posts the travel and hospitality expenses of its Board of Directors and Executive Team through proactive disclosure on a monthly basis.

All expenses are inclusive of taxes. Please note there may be occasions whereby there is a delay in posting an expense due to timing of travel and processing of claims.

### Board of Directors – Travel Expenditures

<b>For:</b>	<i>Doody, James G.</i> - Board Member; Chair - Pension Management Committee; Member - Corporate Governance, Risk and Strategy Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

<b>For:</b>	<i>Bussey, Janie</i> - Board Member; Chair - Human Resources, Health, Safety and Environment Committee; Member - Corporate Governance, Risk and Strategy Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

<b>For:</b>	<i>Arsenault, Carla</i> - Board Member; Member - Pension Management Committee; Member - Audit Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

<b>For:</b>	<i>Chaffey, John Brent</i> - Board Member; Member - Pension Management Committee; Member - Human Resources, Health, Safety and Environment Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

<b>For:</b>	<i>Fitzgerald, Owen</i> - Board Member; Member - Audit Committee; Member - Human Resources, Health, Safety and Environment Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
December 1-3	Attend Training Session and Board Meetings	St. John's, NL	\$ 821.10	\$ 480.47	\$ 173.35	\$ 1,474.92

<b>For:</b>	<i>O'Brien, Gary Joseph</i> - Board Member; Chair - Corporate Governance, Risk and Strategy Committee; Member - Pension Management Committee ( <i>Interim, Acting Chair of the Board of Directors - Effective November 22, 2019</i> )					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
December 14-16	Attend Meeting with Stakeholders	St. John's, NL	\$ 1,144.47	\$ 311.56	\$ 306.05	\$ 1,762.08

<b>For:</b>	<i>Priddle, Craig</i> - Board Member; Chair - Audit Committee; Member - Corporate Governance, Risk and Strategy Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

<b>For:</b>	<i>White, Ann-Margret</i> - Board Member; Member - Audit Committee; Member - Human Resources, Health, Safety and Environment Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

## Board of Directors – Hospitality Expenditures

Date	Description	Amount
December 2, 2019	Working meals for Board of Directors meeting including members of the Senior Management Team in St. John's, NL (20 attendees including Board Members and Senior Management)	661.25
	<b>Totals</b>	<b>\$ 661.25</b>

## Executive – Travel Expenditures

### President and CEO

The President and CEO is responsible for the overall functioning oversight of the Corporation and all locations and facilities, is a member of and has responsibilities in providing updates and reports to the Board of Directors.

<b>For:</b>	<i>Hupman, Murray C.</i> - President & CEO; ex-officio member of the Board; Pension Management Committee; Corporate Governance, Risk and Strategy Committee; and Human Resources, Health, Safety and Environment Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
November 29 - December 5	Attend Management Meetings	St. John's, NL	\$ 1,125.76	\$ 1,099.56	\$ 369.65	\$ 2,594.97
December 14-17	Attend Management Meetings	St. John's, NL	\$ 1,031.79	\$ 451.61	\$ 169.05	\$ 1,652.45

### Chief Information Officer

The Chief Information Officer is responsible for the Information Technology and Information Management (IT/IM) Division within the company. The position has responsibilities for the IT budgets, IT infrastructure and Records Management in all locations across the company, and has staff in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Audit Committee and the Board of Directors.

<b>For:</b>	<i>Tibbo, Colin</i> - Chief Information Officer					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
<i>No expense claims this period</i>						
			\$ -	\$ -	\$ -	\$ -

### Corporate Counsel/Corporate Secretary

The Corporate Counsel is responsible for providing legal advice and guidance to the senior management of Marine Atlantic and is the Corporate Secretary to the Corporation and the Board of Directors. This position is accountable for overall legal affairs, corporate insurance program, contract administration, and is an integral part of labour relations. This position is also responsible to provide reports and updates to the Audit Committee, the Pension Management Committee, the Corporate Governance, Risk and Strategy Committee, the Human Resources, Health, Safety and Environment Committee, and the Board of Directors.

<b>For:</b>	<i>Penney, Jacqueline</i> - Corporate Counsel/Corporate Secretary					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
January 22-24	Attend Business Meetings	Toronto, ON	\$ 1,606.89	\$ 467.72	\$ 159.00	\$ 2,233.61

### Vice President of Operations

The Vice President of Operations is accountable for the overall effectiveness of the Operations Division and is responsible for the planning, operations, capitalization and maintenance of the fleet, terminals and other related assets. This position has staff responsibilities in Port aux Basques, North Sydney, Argentia and the vessel fleet. This position is also responsible to provide reports and updates to the Audit Committee and the Board of Directors.

<b>For:</b>	<i>Gallant, Darrell</i> - Vice President Operations					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

### Vice President of Finance

The Vice President of Finance is responsible for Corporate Accounting, Purchasing and Materials Management, and oversees the treasury, accounting, budget, tax and audit activities, and the purchase of materials, supplies and services. This position has staff responsibilities in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Audit Committee, the Pension Management Committee, and the Board of Directors.

<b>For:</b>	<i>Leamon, Shawn</i> - Vice President Finance					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

### Vice President of Corporate Strategy and Human Resources

The Vice President of Corporate Strategy and Human Resources is responsible for Human Resources as well as the development, implementation and monitoring of corporate strategy and policies, risk management and manages the day-to-day relationship with the Corporation's Shareholder. This position has staff responsibilities in North Sydney, Port aux Basques, and St. John's. This position is also responsible to provide reports and updates to the Pension Management Committee, the Corporate Governance, Risk and Strategy Committee, the Human Resources, Health, Safety and Environment Committee, and the Board of Directors.

<b>For:</b>	<i>Position Vacant</i> - Vice President - Corporate Strategy and Human Resources					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

### Vice President of Customer Experience

The Vice President of Customer Experience is responsible for all activities that contribute to meeting the needs of Marine Atlantic customers including reservations and ticketing, hospitality, marketing and customer relations, corporate communications, revenue generation, pricing, and the sailing schedule. This position has staff responsibilities at all locations. This position is also responsible to provide reports and updates to the Audit Committee and the Board of Directors.

<b>For:</b>	<i>Barnes, Don</i> - Vice President Customer Experience					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

### **Executive – Hospitality Expenditures**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
December 20, 2019	Meals and refreshments for 8 people Port aux Basques, NL (Meeting with Town of Channel - Port aux Basques officials)	144.78
	<b>Totals</b>	<b>\$ 144.78</b>